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# 3. Registration

- 3.1 All RVC or University of London awards must be designed and delivered such that their normal form of operation is within the minimum and maximum periods of registration specified below.
- 3.2 All students must complete their studies within the maximum period of registration for each award (see item 3.13 for minimum and maximum registration periods).
- 3.3 Exemption from study can be given at admission for a maximum of two-thirds of the normal form of operation or credit value where a student has prior relevant qualifications, experience or credit. Each case must be considered according to the RVC's procedure for admissions with the recognition of prior learning ("APL and APEL").
- 3.4 All students must enrol for each year of each course by the due date and provide all reasonable information requested.
- 3.5 Where relevant, all students must register for each module by the due date.
- 3.6 A student may not concurrent0.8F7.7 (ay)9 ( n)21.(ay)9 ( n)21.(ay)9 ( n)21.(ay)9 (15.9 (ov)e )22/8

MVetMed

3 academic years

+1 academic year longer than Clinical Training Scholars (Interns) contract. Typically, 4-5 RCVS registration whilst their RVC studies are interrupted as per RCVS student veterinary nursing registration requirements.

For Intern students, the high clinical component and duration of the course for interns (PGDipVCP) means that any absence or interruption for a period greater than 4 weeks is likely to have a significant impact on their ability to complete the clinical requirements of the course. Absences of more than 4 weeks will, in most cases, require students to withdraw from the course.

Students studying for the award of the BV cgreat st()22.2 (p)13.7 (.1 (h)21.69 (i)13.6 (od)21.m(od)

- 8.4.1 The RVC publishes the expected conduct of students during examinations. Any breach of the published conduct shall be reported to the Board of Examiners who has the power to recommend that the matter be treated as an examination offence. Where this is the case, in accordance with the Academic Misconduct Procedures. <a href="https://www.rvc.ac.uk/about/the-rvc/academic-quality-regulations-procedures#panel-student-appeals-complaints-and-conduct">https://www.rvc.ac.uk/about/the-rvc/academic-quality-regulations-procedures#panel-student-appeals-complaints-and-conduct</a>
- 8.4.2 The Board of Examiners shall determine precisely which source materials candidates shall be permitted to introduce or which may be provided for the candidates in the examination for written, practical or oral examinations. Such materials may not include dictionaries for the specific purpose of enabling students to overcome any deficiency in their command of the English language. No materials or devices other than those specifically authorised may be introduced in an examination.
- 8.4.3 Boards of Examiners shall determine at which examinations candidates shall be permitted to use their own electronic calculators. Where the use of calculators is permitted:
  - x Only simple calculators of the hand-held type, quiet in operation and compact and with their own power supply are permitted. The use of prepared programs and stored information, tablets or mobile phones or any device capable of communication is not permitted.
  - x Candidates are responsible for ensuring that their machines are in working order, and for providing in advance for alternative means of calculating in the event of the calculator failing during the examination.
- 8.4.4 Any materials or devices (other than simple calculators) that are required for the examination will be supplied and controlled by the RVC.

### 8.5 Oral Examinations

- 8.5.1 Oral examinations shall be conducted by not less than two examiners acting together.

  A brief written record shall be kept of the key points of each oral examination.
- 8.5.2 Candidates for oral examinations that relate to major projects may take only a single copy of their project report into the examination unless the Assessment and Award regulations for the course specify otherwise.
- 8.5.3 External Examiners may observe oral examinations. Processes for PhD and MRes vivas can be found in the relevant handbooks.

#### 8.6 Examination Offences

8.6.1 Any case of alleged cheating or irregularities of a similar character, including

activity.

8.6.3 Any assessable work submitted by a candidate must be their own and any quotation from the published or unpublished works of other persons, or any summary or paraphrasing of them, must be duly acknowledged.

# 8.7 Special Examination Arrangements and Extenuating Circumstances

- 8.7.1 Special arrangements may be made for a candidate who is ill or otherwise disabled to take their examination, subject to the arrangements being jointly agreed by the Chair of the Board of Examiners and the Disability Officer. The Examinations Officer is permitted to approve routine and frequently occurring alternative arrangements.
- 8.7.2 The Boards of Examiners may not take into account the personal extenuating circumstances of students in determining a result.
- 8.7.3 All candidates are expected to present themselves at the examination. Failure to sit any part of an examination will be regarded as a failure in that part of the examination.
- 8.7.4 A candidate unable to sit as a result of illness or other unavoidable cause, should present independent evidence to the Exams Office exams@rvc.ac.uk

- 8.9.1 Re-entry to an Examination or any part of an Examination must be made at the next Examination (following failure at the first attempt or deferral) for which the candidate is eligible, unless the candidate has been permitted to interrupt their studies by an SPD Meeting.
- 8.9.2 A candidate shall be examined under the relevant regulations for first sitting or re-sit according to whether it is the candidate's first or re-sit attempt.
- 8.9.3 A candidate sitting a further attempt following appeal shall be assessed according to the regulations for the re-sit.
- 8.9.4 A candidate taking an Examination shall be examined in accordance with the Regulations that are currently in force, unless they are studying a different curriculum to the main cohort of students.
- 8.9.5 Where a student is permitted to re-sit an Examination and to attend the next part of the course in the meantime, this shall not be taken as implying that the student will be permitted to continue with the course if they do not pass the Examination on the next following occasion.

### 8.10 Degree Aegrotat

- 8.10.1 Where a candidate has completed the course of study prescribed for any awards except the BVetMed and FdSc Veterinary Nursing and (a) is absent through irrecoverable illness, or other causes judged sufficient by the Academic Board, from all or part of the final stages of examination, or (b) though present at that Examination considers that their performance has been adversely affected by the above reasons, an Aegrotat award may be recommended. The application for an Aegrotat award must be accompanied by a medical certificate or other statement of the grounds on which it is made and must be submitted to the Board of Examiners.
- 8.10.2 Where a candidate has completed up to the third-year examination of the BVetMed (a) is absent through irrecoverable illness, or other causes judged sufficient by the Academic Board, from all or part of the final stages of examination, or (b) though present at that Examination considers that their performance has been adversely affected by the above reasons, an Aegrotat BSc Pre Clinical Veterinary Sciences may be recommended. The application for an Aegrotat award must be accompanied by a medical certificate or other statement of the grounds on which it is made and must be submitted to the Board of Examiners.
- 8.10.3 Where a candidate has completed the course prescribed for the FdSc Veterinary Nursing (a) is absent through irrecoverable illness, or other causes judged sufficient by the Academic Board, y sc 21.37t of5y t Examiatiod s thcaniat as attaneatiaf asatn wurassamitte rieo coursat stesatanssss

candidate completed the Examination in normal circumstances, he/she would clearly