

# International Academic Student Exchange policy

Version	Update and Reason	Author and Title	Date of Academic Board Approval	Effective Date	Review date
1.1	Formatting changes for publication on RVC website.	Richard Sherry (Head of Collaborative Programmes)	Not applicable. Formatting changes only.	21 August 2023	March 2026
1.0	<i>"RVC International Academic Student Exchange policy"</i> written to replace	Charlotte Lawson Nina Davies	22 March 2023 (Learning, Teaching and Assessment Committee)	22 March 2023	March 2026

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2.6

#### 4.4 Where study at the Study Abro

- 5.5 RVC student appeals would normally be expected to be the responsibility of the RVC in any agreements made. As such, if a student is required to re-study following an unfortunate or inadequate partnership experience this study will be an RVC module.
- 5.6 An overall mark/grade for the credits achieved during the student's Study Abroad programme will be imported into the student's classification calculation, according to the 'translation of grades' document approved as set out in the *Academic Governance (pre-approval)* section of this policy.

## **6. Quality Assurance and Enhancement**

- 6.1 The RVC will, in support of continued compliance with the Office for Students (OfS) Conditions of registration, regularly monitor quality assurance outputs relating to its Study Abroad partnerships, via any or all of the GSG (or nominated sub-committee), the CMC and the Academic Quality Improvement Group as appropriate. Such monitoring to include scrutiny of module results and pass rates compared to RVC modules; and review of any applicable annual course monitoring reports, external examiner reports, student module evaluation, and qualitative feedback from students on their partnership experiences.

## **7. Financial Matters**

- 7.1 The Memorandum of Agreement between the RVC and the Study Abroad partner will detail the financial expectations around the collaboration, which will vary according to the arrangements under consideration.
- 7.2 Where a partnership is based on Student Exchange the expectation will normally be that the student numbers (FTE) for incoming and outgoing students will broadly match over time, and that no transfer of funds will therefore be expected (such partnerships normally include an expectation of a mutual waiver of tuition fees). Where (whether by design or otherwise) more students are going in one direction, it would be expected that the institution sending more students sends a pro rata amount of its student income to the receiving institution. However the balance of cost between RVC and the students' contribution needs to be considered. Also the overall flow of students in each direction needs to be considered so that income to the course as a whole does contribute to supporting the critical mass of academic staff. The numbers of students participating in Student Exchange at the RVC (both outgoing and incoming) will therefore be reviewed as a standing agenda item by the Global Strategy Group.
- 7.3 Approval of financial arrangements should be separate from approval of academic arrangements and is ultimately the responsibility of the RVC Finance Director, with guidance provided by the GSG and other individuals as appropriate.

## 8. GLOSSARY

### **Student Exchange**

The reciprocal exchange of students by two institutions, with each institution acting as both home institution and Study Abroad partner. This involves Study Abroad (incoming) and